



Now Accepting Applications for the Classified position of:
Evening Custodian (2 Positions Available)



OUR MISSION

Taft College is committed to creating a community of learners by enriching the lives of all students we serve through career technical education, transfer programs, foundational programs, and student support services. Taft College provides an equitable learning environment defined by applied knowledge leading to students' achievement of their educational goals.

OUR VALUES

1. **Students** and their success.
2. A **learning** community with teaching excellence.
3. An environment conducive to **learning**, fairness, dialogue, and continuous improvement.
4. A communicative, collaborative, collegial, and **respectful culture**.
5. A **partnership** of students, faculty, support services, and community.
6. Innovation, **diversity**, creativity, and critical thinking.
7. Academic, financial, personal, and professional **integrity**.
8. Employees and their **professional development**.
9. A **transparent**, accessible, participative governance structure.

ABOUT TAFT

Located in the Central Valley of California, in the heart of the Monterey Shale oil fields, 30 miles west of Bakersfield, Taft is a growing community.

Taft is centrally located and provides direct access to the world's fifth largest economy. With direct access to Interstate 5, Highway 99 and Highway 166, Taft is less than a two hour trip to Los Angeles and the Central Coast. Additionally, you can travel to San Diego, Sacramento and Bay Area in less than four hours.

Taft College offers 46 Associate Degrees, 12 that are Associate Degrees for Transfer that allow students to complete a bachelor degree in the California State University system. The College also offers 23 Certificates of Achievement and 21 locally-approved certificates. In addition, specialized education is available in career technical education programs in a variety of disciplines including Energy Technology, Early Childhood Education and Family Studies, and Dental Hygiene.



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TAFT COLLEGE

ABOUT US

Taft Junior College was established on August 30, 1922 as part of the Taft Union High School District, sharing a campus with the high school. The school title officially became Taft College on July 1, 1954, and in September of 1956 a separate campus opened in the current location at 29 Cougar Court adjacent to the high school. The West Kern Community College District was later formed, and is a single-college-district under the guidance of a five-member Board of Trustees. With strong leadership, Taft College offers a robust academic program for its students, and is one of the finest small colleges around!

POSITION DESCRIPTION

Under general supervision performs a variety of custodial tasks to maintain the college buildings and grounds including the residence halls, Children's Center or other buildings as assigned and performs related duties as required.

The following is a representation of the duties for this position, it is not meant to be an exhaustive list of all responsibilities.

- Clean and maintain rooms and buildings as assigned including sweeping, mopping vacuuming, emptying wastebaskets, and changing lighting as needed.
- Clean and maintain exteriors of buildings including windows and sidewalks, as assigned.
- Set up rooms or areas for special events.
- Clean and sanitize sinks and restrooms following specific operational guidelines.
- Secure facilities, which include locking doors before leaving each night.
- Assist in reporting facility vandalism and possible repairs.
- Perform minor maintenance tasks to keep assigned areas safe and operational, as assigned.
- Assist with receiving and distributing supplies, equipment and materials, as assigned.
- Assist and advise student workers.
- Perform related duties as assigned.



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QUALIFICATIONS

MINIMUM QUALIFICATIONS

Education - High school diploma or equivalent. Possess the sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic background of community college students.

Experience - One year of experience performing custodial duties, including the utilization of general custodial equipment and supplies.

Demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and of staff and students with physical and learning disabilities.

COMPENSATION

The salary range for the position is a Grade 13 with a range of \$16.91- \$21.58 per hour. This is a part-time, 12-month position.

EQUAL EMPLOYMENT OPPORTUNITY

The West Kern Community College District is committed to the principles of equal employment opportunity . The District is dedicated to a policy of nondiscrimination and, as such, is an equal opportunity employer. Veterans, women, minorities and people with disabilities are encouraged to apply.



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APPLICATION PROCESS

Applications will be accepted until May 22, 2019.

REQUIRED MATERIALS FOR APPLICATION:

1. Completed Classified Application- Downloaded from TC website or completed online at EdJOIN.
2. Letter of Introduction describing how you match the minimum and desired qualifications.
3. A current Resume

SUBMIT APPLICATION MATERIALS TO ANY OF THE FOLLOWING:

- Email: tcjobs@taftcollege.edu
- Complete online at [EdJOIN](#)
- Mail or Walk-In: Taft College Human Resources, 29 Cougar Court, Taft, CA 93268

FOR MORE INFORMATION:

- Please visit: http://www.taftcollege.edu/human-resources/job_opportunities/
- Call: 661-763-7900
- Email- tcjobs@taftcollege.edu



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