

January 15, 2019

Dear Dental Hygiene Program Applicant

NOTICE: Beginning with 2021 applications, ALL program pre-requisites must be completed by December of the prior year. No in-progress pre-requisites will be accepted.

We appreciate your interest in the Taft College Dental Hygiene Program. Taft College accepts 20 qualified students into the Dental Hygiene Program each fall semester. The program is accredited by the Commission on Dental Accreditation (CODA) and there are minimum admission all students must meet in order to be considered for acceptance. Included is the selection criteria which explains the process along with estimated program costs.

A complete application and all supporting documents **must be received in the Taft College Admissions Office by 3:00 p.m. on Wednesday February 28, 2019**. Postmarked dates are not acceptable. It is the applicant's responsibility to make sure the application and supporting documents (including transcripts) are received in the same envelope by the deadline. Applicants who have applied in previous years **must** resubmit a complete application along with all documentation including transcripts and new letters of recommendation. **Failure to meet all application requirements/procedures will result in an incomplete application and will not be considered for selection.**

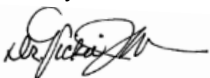
The application must have proof of the following

- Taft College Student ID # (apply to be a student, if not already attending TC)
- Completion of all prerequisite courses with a minimum grade point average of 2.0;
- A minimum cumulative grade point average of 2.50 in all college level coursework; and,
- Completed all science prerequisites (anatomy, physiology, microbiology, organic and biochemistry, and nutrition) within five (5) years (December 2013)
- Fall 2019 program applicants must have completed all science prerequisites dated December of 2013 or later.

2019 Applicants may apply to the program with two prerequisites in progress; however, if accepted, you must have successfully completed ALL prerequisites with a minimum grade of "C" or better by August 1, 2019.

Applicants who do not meet the minimum program admission requirements specified above will not be eligible for selection. After the selection process is complete, you will be notified as to your status.

Sincerely,



Vickie Kimbrough, RDH, MBA, PhD
Director of Dental Hygiene

**PREREQUISITES AND SELECTION CRITERIA
FOR FALL 2019 PROGRAM APPLICANTS**

Taft College accepts 20 qualified students into its Dental Hygiene Program each fall semester. There are minimum admission requirements that all applicants must meet in order to be considered for acceptance into the program.

The application period for the Fall 2019 class is January 15, 2019 through February 28, 2019.

Applicants may apply to the program with two prerequisites in progress; however, if accepted, you must have successfully completed ALL prerequisites with a minimum grade of "C" or better by August 1.

1. Applicants must earn a minimum grade of "C" in each of the following **prerequisite** courses:

Please Note: Applicants must earn a minimum GPA of 2.0 in the prerequisite courses.

Human Anatomy	- 5 units
Basic Nutrition	- 3 units
Organic Chemistry and Lab	- 4 units
General Microbiology	- 5 units
Human Physiology and Lab	- 5 units
English Composition and Reading	- 3 units
Mathematics	- 3 units
General Psychology	- 3 units
Cultural Diversity	- 3 units
Introduction to Sociology	- 3 units
Speech - Group Discussion	- 3 units
<i>or</i>	
Speech - Public Speaking	

All completed prerequisite science courses must be completed by December 2013 or later in order to meet the five (5) year recency requirement.

A two-semester combination Anatomy and Physiology course **may** be substituted for the Anatomy and Physiology requirement. A one-semester survey course is **not** acceptable.

2. Applicants must hold a minimum cumulative GPA of 2.50 in **all** college coursework.

SELECTION CRITERIA

The selection criteria will be applied to those applicants who have met minimum program requirements.

There is a cumulative total of 200 points possible in the following categories:

- GPA in prerequisite coursework (50 points)
- Cumulative GPA in all college coursework (45 points)
- Number of units completed at Taft College (40 points)
- Progress towards the completion of general education requirements for the Associate Degree (20 points)
- Attainment of a degree (20 points)
- Related work experience (25 points)

Contact the Counseling Center at (661)763-7748 for additional information.

Program requirements and selection criteria are subject to change. Students applying to the Dental Hygiene program must meet catalog and program requirements in effect at the time of application to the program. Contact the Taft College Dental Hygiene Department for current information.

TAFT COLLEGE DENTAL HYGIENE PROGRAM

ESTIMATED PROGRAM COST

Note: Program costs are only an estimate and each student's cost will vary.

First Year	Fall	Spring
Units @ \$46	18	14.5
Enrollment fees	\$828	\$667
Books	\$800	\$725
Program expenses	\$300	\$300
Parking	-0-	
ASB card (optional)	\$30	
Instruments and supplies	\$5,000	
Uniforms	\$220	
Name tag	\$20	
Professional Dues (CDHA)	\$50 for 2	
TCDH Student Club Dues (TBD)	yrs	
Malpractice insurance	\$22	
Loupes (Eyewear)	--	\$1,500
Miscellaneous expenses	\$200	\$125
First Year Totals	\$7,470	\$3,317

Second Year	Fall	Spring
Units @ \$46	14	12.5
Enrollment fees	\$644	\$575
Books	\$375	\$375
Program expenses	\$300	\$300
Instruments and supplies	\$200	\$200
Parking	-0-	
ASB card (optional)	\$30	
TCDH Student Club Dues (TBD)		
Malpractice insurance	\$22	
Miscellaneous expenses	\$150	\$125
<i>See below for additional board exam expenses</i>		
Second Year Totals	\$1,721	\$1,575

Ultrasonic scaler may be purchased in the 2 or 3rd semester \$1200-1500

TOTAL ESTIMATED COST **\$15,283**

Second Year Students Only (Estimated Costs)

- OPTIONAL: National Board Review (four days) \$425
 Plus hotel and food expense
- National Board Exam (paid in January) \$410
 Plus hotel and food expense
- WREB Exam* www.wreb.org \$1,200
 Plus hotel, food, and patient expenses
- CRDTS Exam* www.crdts.org \$1,200
 Plus hotel, food, and patient expenses

PROGRAM EXPENSES AND ENROLLMENT FEES SUBJECT TO CHANGE

*For rules and regulations regarding licensure in the state of California, please refer to the Dental Hygiene Board of California website: <http://www.dhcc.ca.gov/>

FEDERAL FINANCIAL AID PROGRAM

In order to be eligible for federal aid, students are required to enroll in a course of study leading to a degree or a certificate and maintain satisfactory academic progress. Financial aid applications and the Taft College Satisfactory Academic Progress Policy is available in the Financial Aid Office located in the Counseling Center. Contact the Financial Aid Office at (661)763-7762 if you have questions regarding your eligibility.

**TAFT COLLEGE DOES NOT PARTICIPATE IN THE
FEDERAL GUARANTEED STUDENT LOAN PROGRAM**

Please submit application and ALL required documents in ONE envelope.

APPLICATION CHECKLIST

- **Obtain a Taft College Student ID number** (apply to be a student if not already attending Taft College)
- Requested and submitted **official** transcripts from **all** colleges and universities previously attended (including any other Dental Hygiene program(s) attended).
- Submitted an **unofficial** Taft College transcript, if applicable, available online for free via Cougar Tracks at: https://ct-prod-ssb.taftcollege.edu:9021/ctprod/twbkwbis.P_WWWLogin (*An official Taft College transcript is not required*)
- **Requested official transcript from last high school attended or a copy of a GED certificate**
- Completed Taft College Dental Hygiene Program application

Please forward the above documents, **IN ONE ENVELOPE**, to:

Taft College Admissions Office
29 Cougar Court
Taft, CA 93268

All documents must be received in the Taft College Admissions Office no later than 3:00 p.m. on Wednesday, February 28, 2019 (postmarked dates are not acceptable). It is the applicants responsibility to make sure the application and supporting documents (including transcripts) are received by the deadline.

Previous applicants to the program must submit a new application and supporting documents each application period.

FALL 2019 APPLICATION

STUDENT ID# _____

1. Full Name: _____

Last

First

Middle

3. Current Mailing Address: - - - - -
Number & Street

City

State

Zip

4. Email Address: _____

Telephone Number: Cell _____

Home _____

5. List **ALL** previous colleges and universities attended, dates of attendance, and any degrees or certificates earned. List any additional colleges attended on the back of this sheet.

College or University	Dates of Attendance	Degree or Certificate earned	Date Awarded

6. Have you previously attended a Dental Hygiene program? YES NO
 If, Yes, which program _____

7. Are you fluent in any language(s) other than English? Yes No
 If yes, please list: _____

8. Do you have a verified learning disability that will require academic accommodations? Yes No
(Taft College's Disability Support Services provides academic accommodations and resources for students with disabilities to achieve academic success.)

9. Previous/current dental or health care background/licensure? Yes No
 If yes, check appropriate box below. Provide a copy of current license/certificate with application **and** complete Certification of Dental Work Experience form attached.
 D.D.S. R.D.A. D.A. Dent.Tech. Other, specify: _____

10. Check box if **any/all** prerequisite coursework was completed at Taft College.
 Yes, I have TC coursework.

**DENTAL HYGIENE ASSOCIATE DEGREE REQUIREMENTS CHECKLIST
FOR FALL 2019 PROGRAM APPLICANTS**

Program Prerequisites: All prerequisites to the program must be completed with a minimum grade of "C". In addition, all science courses (Anatomy, Organic Chemistry, Microbiology, Nutrition, and Physiology) must be completed within the past five (5) years in order to meet the recency requirement.

Prerequisite Course	In Progress	Requirement Met	Completion Date
Human Anatomy			
Basic Nutrition			
Organic Chemistry/Lab			
General Microbiology			
Human Physiology/Lab			
English Composition and Reading			
Mathematics (Interm Algebra <i>or higher</i>)			
General Psychology			
Cultural Diversity			
Introduction to Sociology			
Speech - Group Discussion or Speech - Public Speaking			

Additional General Education/Associate Degree Requirements:

Requirement	Requirement Met
Health Education	
American History and Institutions	
Information Competency	
Humanities	

Note: The following Associate Degree requirements are met based upon completion of the Dental Hygiene Program Requirements: Major, Natural Science, Social and Behavioral Science, English Composition, and Communication and Analytical Thinking. **Coursework completed at another institution must be equivalent to courses offered at Taft College.** A Taft College counselor or the Academic Policies and Procedures Committee will determine equivalency.

The following courses, or their equivalents, are prerequisites to the Dental Hygiene Program. A minimum grade of "C" is required for each course. Applicants may apply to the program with two prerequisites in progress; however, if accepted, you must have successfully completed ALL prerequisites with a minimum grade of "C" or better by August 1. All science prerequisites (anatomy, microbiology, nutrition, organic chemistry, and physiology) must be completed by December 2013 or later in order to meet the five-year program recency requirement.

Prerequisite	Equivalent Course	College Where Taken	Semester/ Quarter of Completion	Semester/ Quarter Units	Course Grade
Human Anatomy					
Basic Nutrition					
Organic Chemistry/Lab					
General Microbiology					
Human Physiology/Lab					
English Composition & Reading					
Mathematics - Intermediate Algebra or higher level; or placement in transfer level mathematics on the basis of placement testing					
General Psychology					
Cultural Diversity					
Introduction to Sociology					
Speech - Group Discussion or Speech - Public Speaking					

Please indicate the semester units and grade received for each completed general education requirement. If the course was completed at another institution, please write the course name in the space provided. Students who complete the Dental Hygiene Program at Taft College are also required to complete the general education requirements for an Associate Degree. This applies even if you have previously earned an associate or higher level degree. Check with your counselor/advisor to determine if coursework taken at another college or university is equivalent to Taft College coursework.

Additional Associate Degree/General Education Requirements

<u>Units</u>	<u>Grade</u>	<u>Course Name</u>		<u>Equivalent Course</u>
		Health Education (3 units required)	HLED 1510	
		Inco Competency (1 unit required)	INCO 1548	
		Humanities (3 units required)	Any course listed in the Taft College catalog under Humanities in the General Education Requirements	
		American History & Institutions (3 units required)	HIST 2231, 2232, or POSC 1501	

CERTIFICATION OF DENTAL WORK EXPERIENCE

PRINT THIS FORM: Submit this form with your application prior to the application deadline of February 28, 2019. If you do not have Dental Work/Volunteer Experience, the submittal of this form is not required.

If applicable, this form **MUST** be signed by the verifying dentist. This form may also be photocopied if more than one is needed.

I, _____ am applying for admittance to the Dental Hygiene Program at Taft College.
I _____ authorize release of the requested information on this form.

Signature of Applicant: _____ Date: _____

Dear Dental Professional:

Please complete this form for the person name above. This information is for use of the Taft College Dental Hygiene Program only. Thank you for your time.

This person was employed (circle one): FULL TIME or PART TIME or VOLUNTEERED with: DDS/DMD
from _____ through _____
(day, month, year) (day, month, year)

Total FULL TIME months worked and hours per week _____
(months) (hours)

Total PART TIME months worked and hours per week _____
(months) (hours)

Total VOLUNTEERED months /hours per week _____
(months) (hours)

He/She held the position(s) of _____ while employed here and had the following responsibilities:

I certify that the above statements are true to the best of my knowledge and verification of employee records are held in this office.

Signature of Dentist submitting the above information Date

Printed Name of Dentist submitting above information