**APR Goal and Outcome—2018-2019**

For descriptions and examples of all APR Goal and Outcome items, please refer to the APR How To Guide—2018-2019

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| **Section I: APR Goal Overview** |

**IA1. Program (Please type in the name of your program)**

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| ADM SRVCS Maintenance & Operations |

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| **IA2. Other Program**   |  | | --- | |  | | **IB. Program Lead (Your first and last name)**   |  | | --- | | Brock McMurray | |

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| **IC. APR Goal Short Title:**   |  | | --- | | Grounds Keeper - Providing a safe and clean campus environment | | **ID. APR Goal Status:**  X❑ Continuing from Last Year  ❑ New This Year  ❑ Fast Track |

**IE. Institutional Plan(s) Addressed**

Which Institutional Plan(s) does your goal address? Check all that apply.

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| --- | --- |
| ❑ Educational Master Plan  X❑ Strategic Action Plan  X❑ Facilities Master Plan  ❑ Integrated Plan  ❑ Guided Pathways Plan | ❑ Technology Master Plan  X❑ Human Resources Plan  ❑ Equal Employment Opportunity Plan  ❑ Other |

If “Other” Please indicate which plan(s).

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**IF. Institutional Plan Goal(s) Addressed**

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| Because facilities are common to all activities at Taft College, virtually all of the institutional plan goals are addressed by creating a safe and clean campus. |

**IG. Measureable Objectives(s)**

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| APPA levels, which are standardized measures of facilities quality. |
| **Section II: APR Goal Measures, Anticipated Outcomes, and Activities** |

**IIA. APR Goal Measure**

Indicate the type of outcome measure you will use to measure this 2018-2019 annual program review goal:

❑ Course Student Learning Outcome (SLO) ❑ Student Achievement Outcome (SAO)

❑ Program Student Learning Outcome (PSLO) X❑ Program Effectiveness Measures (PEM)

❑ Institutional Student Learning Outcome (ISLO) ❑ Other outcome measure type (Describe in IVE Comments)

**IIB. APR Goal Anticipated Outcome** (Rubric Criteria 1, 2, 4, 5)

Please briefly describe what outcome you expect to achieve with this particular goal in terms of its impact on student learning, student success, student achievement or the “Goal Measure” you indicated in IIA. Be sure to include a discussion of the evidence used to support your assertion, and the “benchmark” value of the goal outcome.

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| The Maintenance and Operations department is requesting additional staff in the grounds-keeping area. With the addition of new planters, landscaping, and the fountain/quad area, the need for additional staff is clear. The outcome will be less overtime for grounds-keeping and increased satisfaction with campus cleanliness, specifically related to APPA Level 2. |

**IIC. APR Goal Activities** (Rubric Criterion 5)

Please briefly describe the activities you intend to implement to achieve this particular goal. Include a timeline of the activities and assessment/evaluation of outcomes.

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| Continue to monitor work orders and upcoming issues around campus. Weekly staff meetings are held to discuss needs/issues. This is an on-going activity.  Hire an additional grounds keeper by Fall of 2019 to be fully trained by the end of 2019.  Measure APPA level in May to see if we met APPA Level 2 for grounds-keeping. |

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| **Section III: APR Goal and Resource Request** |

**IIIA. Required Resources Category:**

Please indicate the types of resources required to implement the activities for this APR goal.

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| ❑ Personnel: Faculty  X❑ Personnel: Classified  ❑ Personnel: Other  ❑ Technology | ❑ Professional Development  ❑ Facilities  ❑ Equipment or Supplies  ❑ Other (Describe in IVE Comments) |

**IIIB. Required Resources Description**

Please describe any resources you will need to implement the activities associated with this goal. Requested resources should follow from the narrative in IIC above.

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| The Maintenance and Operations department is requesting additional staff in the grounds-keeping area (one Grounds Keeper, with the addition of new planters and landscaping, and the fountain/quad areas. |

**IIIC. One Time Start Up Costs:**

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**IIID. Annual Costs:**

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| Grounds Keeper (Range 17): $72,716 |

**IIIE. Total 5 Year Costs:**

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| Grounds Keeper: 363,580 |

**IIIF. Proposed Funding Source(s):**

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| General Fund |
| **Section IV: APR Goal Additional Information** |

**IVA. Desired Start Date:**

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| Fall of 2019 |

**IVB. Expected Completion Date:**

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**IVC. Is Project Ongoing with No Expected Completion Date?**

❑ Yes

❑ No

**IVD1. Will Other Divisions or College Areas be Impacted?**

x❑ Yes

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| Student, Faculty, and Staff will enjoy an aesthetically pleasing campus environment. |

**IVE. Comments:**

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| None. |

**IVF. Prioritization by Program Lead:**

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