**APR Goal and Outcome—2018-2019**

For descriptions and examples of all APR Goal and Outcome items, please refer to the APR How To Guide—2018-2019

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| **Section I: APR Goal Overview** |

**IA1. Program (Please type in the name of your program)**

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| ADM SRVCS Maintenance & Operations |

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| --- | --- | --- | --- |
| **IA2. Other Program**   |  | | --- | |  | | **IB. Program Lead (Your first and last name)**   |  | | --- | | Brock McMurray | |

|  |  |  |
| --- | --- | --- |
| **IC. APR Goal Short Title:**   |  | | --- | | Uniform and professional appearance of M&O staff | | **ID. APR Goal Status:**  ❑ Continuing from Last Year  X❑ New This Year  ❑ Fast Track |

**IE. Institutional Plan(s) Addressed**

Which Institutional Plan(s) does your goal address? Check all that apply.

|  |  |
| --- | --- |
| ❑ Educational Master Plan  X❑ Strategic Action Plan  ❑ Facilities Master Plan  ❑ Integrated Plan  ❑ Guided Pathways Plan | ❑ Technology Master Plan  ❑ Human Resources Plan  ❑ Equal Employment Opportunity Plan  ❑ Other |

If “Other” Please indicate which plan(s).

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| --- |
| Professional Development Plan |

**IF. Institutional Plan Goal(s) Addressed**

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**IG. Measureable Objectives(s)**

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| Uniform and professional appearance of M&O staff. Ease of identification by students and members of the public. |
| **Section II: APR Goal Measures, Anticipated Outcomes, and Activities** |

**IIA. APR Goal Measure**

Indicate the type of outcome measure you will use to measure this 2018-2019 annual program review goal:

❑ Course Student Learning Outcome (SLO) ❑ Student Achievement Outcome (SAO)

❑ Program Student Learning Outcome (PSLO) ❑ Program Effectiveness Measures (PEM)

❑ Institutional Student Learning Outcome (ISLO) ❑ Other outcome measure type (Describe in IVE Comments)

**IIB. APR Goal Anticipated Outcome** (Rubric Criteria 1, 2, 4, 5)

Please briefly describe what outcome you expect to achieve with this particular goal in terms of its impact on student learning, student success, student achievement or the “Goal Measure” you indicated in IIA. Be sure to include a discussion of the evidence used to support your assertion, and the “benchmark” value of the goal outcome.

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| --- |
| The Maintenance and Operations department is requesting funding for the purchase of uniforms for Maintenance and Operations personnel. Maintenance & Operations personnel currently wear a variety of work wear that is inconsistent from day to day and makes them indistinguishable from students and other members of the general public. The provision of uniforms for Maintenance and Operations personnel would achieve the following: uniform and professional appearance; ease of identification and corresponding safety improvements; improvement of TC’s image; and improvement of relationships and interactions with students and other members of the public. |

**IIC. APR Goal Activities** (Rubric Criterion 5)

Please briefly describe the activities you intend to implement to achieve this particular goal. Include a timeline of the activities and assessment/evaluation of outcomes.

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| Purchase uniforms in Fall of 2019. Immediately noticeable increase in visibility and improvement of appearance. |

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| **Section III: APR Goal and Resource Request** |

**IIIA. Required Resources Category:**

Please indicate the types of resources required to implement the activities for this APR goal.

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| --- | --- |
| ❑ Personnel: Faculty  ❑ Personnel: Classified  ❑ Personnel: Other  ❑ Technology | ❑ Professional Development  ❑ Facilities  X❑ Equipment or Supplies  ❑ Other (Describe in IVE Comments) |

**IIIB. Required Resources Description**

Please describe any resources you will need to implement the activities associated with this goal. Requested resources should follow from the narrative in IIC above.

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| The Maintenance and Operations department is requesting additional funding for the purchase of uniforms for personnel. |

**IIIC. One Time Start Up Costs:**

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| $2,000 |

**IIID. Annual Costs:**

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| --- |
| Occasional uniform replacement as necessary |

**IIIE. Total 5 Year Costs:**

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| --- |
|  |

**IIIF. Proposed Funding Source(s):**

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| --- |
| General Fund |
| **Section IV: APR Goal Additional Information** |

**IVA. Desired Start Date:**

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| --- |
| Fall of 2019 |

**IVB. Expected Completion Date:**

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| --- |
|  |

**IVC. Is Project Ongoing with No Expected Completion Date?**

❑ Yes

❑ No

**IVD1. Will Other Divisions or College Areas be Impacted?**

❑ Yes

❑ No

**IVD2. If Yes, then Describe how Other Divisions or College Areas Would be Impacted:**

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| --- |
| Student, Faculty, and Staff will be able to more readily identify maintenance personnel which will lead to improved safety and a clean image of Taft College. |

**IVE. Comments:**

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**IVF. Prioritization by Program Lead:**

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