



**Accreditation Steering Task Force
Minutes
Tuesday, November 19, 2019
11:00 a.m. to 12:00 p.m.
Cougar Room**

Present: Adam Bledsoe, Amanda Bauer, Amar Abbott, Andy Prestage, Brock McMurray, Deb Daniels, Jessica Grimes, Joe'll Chaidez, Leslie Minor, Marty Morales, Severo Balason, Sharyn Eveland, Terri Smith, Windy Martinez, Vicki Jacobi and Xiaohong Li

Absent: Greg Golling, Heather del Rosario, Greg Hawkins, and Paul Blake

Guests: Alex Haver

Secretary: Brandy Young

Review the Minutes from the October 15, 2019 Meeting

The minutes were reviewed with no changes or comments.

Update from Subcommittee Chairs

- Brock McMurray - Standard IIIB and D - Physical Resources and Financial Planning
 - Both subcommittees have met twice. They have started the process of identifying evidence and reviewing the standards. The subcommittees will meet once more before the winter break.
- Alex Haver for Heather del Rosario – Standard IIIA - Human Resources
 - This subcommittee has not met yet. The subcommittee members have all received the MindView training.
- Leslie Minor – Standard IIA and B - Instructional Programs and Library and Learning Services
 - All subcommittee members have received MindView training. The subcommittee has not yet met as a large group.
- Severo Balason – Standard IA, B and C – Mission, Academic Quality and Institutional Effectiveness and Institutional Integrity
 - These subcommittees are scheduled for training and have met to review the standards.
- Andy Prestage – Standard IIIC – Technology Resources
 - This subcommittee has met. They have reviewed the standards and have started identifying evidence. They plan to meet twice more before the end of the semester.
- Deb Daniels – Standard IV – Leadership and Governance
 - This subcommittee will meet today. Subcommittee members have been trained in MindView. They have been working on updating the Board Policies which are a large part of the evidence for this standard.
- Windy Martinez – Standard IIC – Student Support Services

- Currently waiting for one more person from the Academic Senate to be added to the subcommittee. Members are scheduled to be trained and some have already had the training. Plan to meet by the end of November and also again in December to start reviewing the standards and identifying evidence.

ACCJC Training – Thursday, January 30, 2020 at 2:00 p.m. with Gohar Momjian

The ASTF will have the opportunity to decide on what type of training will take place. Gohar has made a few suggestions on what the topics may be:

- Public forum presentation (overview of ACCJC and process, approach to the peer review, tips on effective reports)
- Meeting with Cabinet and/or Accreditation steering committee, and/or Academic Senate to answer questions
- Round Robin with standards teams to answer questions related to their report sections specifically

The ASTF will forward any suggestions to Xiaohong. It was also suggested that the training be open to the campus community for a one hour open forum/overview of the process. Xiaohong will send out the report template to the subcommittee Chairs.

Next Meeting

The next meeting of the ASTF is TBD.

Respectfully submitted by Brandy Young, ASTF Secretary